



**CEKD BERHAD**  
[Registration No. 201801023077 (1285096-M)]  
(Incorporated in Malaysia)

## **ADMINISTRATIVE GUIDE FOR THE EIGHTH ANNUAL GENERAL MEETING (8<sup>th</sup> AGM)**

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Date : Thursday, 26 February 2026

Time : 11.00 a.m.

Physical Meeting Venue : Swan 3, Level 7, The Pearl Hotel Kuala Lumpur of Batu 5, Jalan Klang Lama, 58000 Kuala Lumpur, W.P. Kuala Lumpur

### **1. SAFETY MEASURES**

The Company will be taking precautionary measures for the conduct of the 8<sup>th</sup> AGM.

All attendees are encouraged to wear face mask at all times. The Company reserves the right to deny entry to anyone showing any symptoms of respiratory illness such as coughing and sneezing.

If you are unwell, you are strongly advised to appoint a proxy or the Chairman of the meeting to attend and vote on your behalf at the 8<sup>th</sup> AGM.

### **2. ELIGIBILITY TO ATTEND AND VOTE BASED ON THE RECORD OF DEPOSITORS (“ROD”)**

Only a depositor/shareholder whose name appears on the ROD as at **11 February 2026** shall be entitled to attend the 8<sup>th</sup> AGM or appoint proxy(ies) to attend and/or vote on his/her behalf. A shareholder will not be allowed to participate at the meeting if his/her proxy(ies) has/have been registered to participate in the meeting.

### **3. REGISTRATION ON THE DAY OF THE 8<sup>TH</sup> AGM**

Registration will commence at 10.00 a.m. at **Swan 3, Level 7, The Pearl Hotel Kuala Lumpur of Batu 5, Jalan Klang Lama, 58000 Kuala Lumpur, W.P. Kuala Lumpur (“the Meeting Venue”)** and will end at a time as may be directed by the Chairman of the meeting. Shareholders or proxies or corporate representatives or attorneys are encouraged to be punctual for the 8<sup>th</sup> AGM, scheduled to commence at 11.00 a.m.

Original MyKad or passport (for non-Malaysian) is required to be presented during registration for verification. You will not be allowed to register on behalf of another person even with the original MyKad or passport of that person.

Upon registration and signing of attendance list, you will be given an identification wristband with personalised passcode for purpose of voting at the 8<sup>th</sup> AGM. Please note that you will only be allowed to enter the meeting hall if you are wearing the identification wristband. There will be no replacement of wristband in the event that it is lost or misplaced.

Please vacate the registration area immediately after registration to prevent congestion.

### **4. PARKING**

Parking is available at the visitor parking area at the Meeting Venue. The parking fee is RM7.00 per entry.

Please note that the Company will **NOT** provide cash reimbursements for parking charges incurred by shareholders/proxies attending the 8<sup>th</sup> AGM who choose to park their vehicles at the car parks of other buildings.

## 5. POLL VOTING

The voting on all resolutions as set out in the Notice of the 8<sup>th</sup> AGM will be conducted by way of poll in accordance with Rule 8.31A of the ACE Market Listing Requirements of Bursa Malaysia Securities Berhad (“**Bursa Securities**”).

The Company has appointed Bina Management (M) Sdn. Bhd. as Poll Administrator and Lawco Corporate Services Sdn. Bhd. as the Independence Scrutineers at the 8<sup>th</sup> AGM.

The attendees at the Meeting will be briefed and guided by the Poll Administrator before the commencement of the voting process.

Shareholders or proxies or corporate representatives or attorneys can proceed to vote on the resolutions as set out in the Notice of 8<sup>th</sup> AGM upon the conclusion of the deliberation of all the businesses transacted at the 8<sup>th</sup> AGM and the announcement by the Chairman of the meeting.

Upon completion of the voting session for the 8<sup>th</sup> AGM, the Scrutineers will verify and validate the poll results followed by the Chairman’s declaration on the poll results.

## 6. APPOINTMENT OF PROXY

For shareholders who are unable to participate in the 8<sup>th</sup> AGM and wish to appoint a proxy to attend and vote on your behalf at the 8<sup>th</sup> AGM, you may complete the proxy form and deposit the completed Proxy Form with the Share Registrar via hardcopy or by electronic means not later than 24 February 2026 (Tuesday), before 11.00 a.m. in the following manners:-

(i) In Hardcopy Form

The Form of Proxy shall be deposited at the Share Registrar’s office at **Bina Management (M) Sdn. Bhd. of Lot 10, The Highway Centre, Jalan 51/205, 46050 Petaling Jaya, Selangor.**

OR

(ii) By Electronic Means

The Form of Proxy shall be electronically submitted via email at the Share Registrar’s email address at **[binawin@binamg168.com](mailto:binawin@binamg168.com)** or via **BINA Portal** at **<https://www.binamanagement.com.my>**.

PROCEDURES	ACTIONS
Register as a User	<ul style="list-style-type: none"><li>Access the BINA Portal at <b><u><a href="https://www.binamanagement.com.my">https://www.binamanagement.com.my</a></u></b></li><li>Click &lt;&lt;<b>Login/Register</b>&gt;&gt; followed by &lt;&lt;<b>Register New User</b>&gt;&gt; to register as a new user.</li><li>Complete the registration by filling up the information required and uploading a clear copy of your MyKad (both sides) or the identity information page of your Passport.</li><li>Read and agree to the terms and conditions, and thereafter submit your registration.</li><li>Please enter a valid email address for you to receive the verification email from the BINA Portal.</li><li>Your registration will be verified and approved by the BINA Portal. Once approved, an email notification will be sent to you.</li><li>If you are already a user of the BINA Portal, you are not required to register again. Please use the same email and password to log in.</li></ul>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"><li>After the release of the Notice of Meeting by the Company, login with your username (i.e. email address) and password.</li><li>Select the corporate event: <b>CEKD BERHAD 8<sup>TH</sup> AGM - “SUBMISSION OF PROXY FORM”</b>.</li><li>Read and agree to the Terms and Conditions and confirm the Declaration.</li><li>Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf.</li><li>Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairman as your proxy.</li><li>Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes.</li><li>Review and confirm your proxy(s) appointment.</li><li>Print the Proxy Form for your record.</li></ul>

## **7. REVOCATION OF PROXY**

If you have submitted your Form of Proxy and subsequently decide to appoint another person or wish to participate in the 8<sup>th</sup> AGM by yourself, please write in to Bina Management (M) Sdn. Bhd. to revoke the earlier appointed proxy **not later than 24 February 2026 (Tuesday), before 11.00 a.m.**

## **8. LIGHT REFRESHMENT**

The morning coffee/tea break will be served to registered shareholders/proxies before and after the 8<sup>th</sup> AGM.

## **9. NO DOOR GIFTS OR FOOD VOUCHERS**

There will be no door gifts or food vouchers provided to shareholders, proxies and invited guests who attend the 8<sup>th</sup> AGM.

## **10. NO RECORDING OR PHOTOGRAPHY**

Unauthorised recording and photography are strictly prohibited at the 8<sup>th</sup> AGM.

## **11. MODE OF COMMUNICATION**

Shareholders may submit questions to the Board of Directors prior to the 8<sup>th</sup> AGM via the Q&A platform on the BINA Portal not later than **26 February 2026 at 10.00 a.m.** Please log in with your user ID and password at BINA Portal and click "Q&A" button.

## **12. ENQUIRY**

If you have any enquiries on the above, please contact our Share Registrar, during office hours on Mondays to Fridays from 9.00 a.m. to 5.00 p.m. (except on public holidays): -

### **Bina Management (M) Sdn. Bhd.**

General Line : +603-7784 3922  
Fax Number : +603-7784 1988  
Email : [binawin@binamg168.com](mailto:binawin@binamg168.com)  
Contact person : Cik Nor Syahirah Binti Kamal Ibrahim